

PERMANENT SIGN PERMIT APPLICATION

Site Information	
Address (include Suite #):	
Business Name:	
Wall Surface Area in Square Feet (required) :	Zoning District:

Property Owner Information	
Name:	Address:
Phone:	Email:
Signature of Owner (approval): Required if different than applicant	

Contractor/Applicant Information	
Company Name:	Address:
Responsible Party Name:	
Phone:	Email:
Signature of Applicant:	

Existing Signage (square feet) Intended to Stay on the Property Master Sign Plan might be required for multi-tenant properties	
Wall Signage:	Ground Signage:
Canopy Sign:	Fuel Pump Signs:
Total Square Feet of all Existing Signage intended to stay:	

New Ground Signage A survey or site plan must be submitted indicating setback from property lines If multiple ground signs, use back of this form to include additional signage information	
Sign Square Feet:	Illuminated? If so, method? *NOTE an electrical permit must be submitted simultaneously with the sign permit in order for the sign permit to be issued.
Height above Grade:	

New Wall Signage

Note: if re-facing with the exact same size, there is no permit fee
If multiple wall signs, use bottom of this form to include additional signage information

Sign Square Feet:	Illuminated? if so, method?
*NOTE: an electrical permit must be submitted simultaneously with the sign permit in order for the sign permit to be issued.	

Site plans, elevations, and drawings of the proposed new signs must be submitted with the permit application. All applications must be completely filled out with the owner's signature and plans/drawings submitted with the application in order for it to be accepted.

ACKNOWLEDGEMENT AND SIGNATURE

The undersigned hereby represents upon all the penalties of law, that all statements herein are true and that all signs will be constructed in accordance with the Cambridge Zoning Ordinance and other applicable regulations. In addition, the undersigned hereby agrees that a building inspector will be contacted, if required, to inspect the anchoring system.

Applicant Signature
Date
Please Print Name

Additional Signage Documentation if adding Multiple Signage

Additional New Ground Signage	
Sign Square Feet:	Illuminated? If so, method?
Height above Grade:	
Sign Square Feet:	Illuminated? If so, method?
Height above Grade:	
Sign Square Feet:	Illuminated? If so, method?
Height above Grade:	

Additional New Wall Signage	
Sign Square Feet:	Illuminated? if so, method?
Sign Square Feet:	Illuminated? if so, method?
Sign Square Feet:	Illuminated? if so, method?
Sign Square Feet:	Illuminated? if so, method?